

Aransas Pass ISD Attendance/Truancy Procedures and Texas State

Compulsory Attendance Law

(TEC Section 25.085)

Students between the ages of 6 and 19 must attend school. Under §25.095 **if a student is absent on 10 or more days or *parts of days within a 6 month period, the student's parent is subject to prosecution and the student age 12-18 is subject to referral to a truancy court.** If a student has three or more unexcused absences for three or more days or parts of days within a four-week period but less than 10 or more days or parts of days within a six-month period, the district shall initiate truancy prevention measures.

If a student who is 19 or older has 5 unexcused absences in a semester, the district may revoke the student's enrollment. Thereafter, the student's presence on school property would be considered trespassing. (see policy FEA.)

Truancy Prevention Measures for Students PK – 3rd Grade

- **At 3** unexcused absences, an attendance letter will be mailed and a meeting scheduled with the parent or guardian and the Administrator. The Truancy Prevention Plan will be discussed with the parent/guardian, parent/guardian will sign the plan, and receive a copy of the Truancy Prevention Plan.
- **At 5** unexcused absences, an attendance letter will be mailed.
- **At 7** unexcused absences the truancy officer will do a home visit and/or contact the parent notifying them of the 7 unexcused absences.
- **At 10** absences, an attendance letter will be mailed and **per Section 25.093 of the Texas Education Code, APISD has the authority to file a criminal complaint against parents who contribute to the non-attendance of their child, Section 25.093.**

***Per TEC, parts of days accumulate for truancy:**

If a student is more than 30 minutes late for school in the morning, or is picked up 30 minutes or more before the end of the school day, without a medical excuse turned in to the campus office within 3 business days, the absence will be counted as an unexcused absence for part of a day for truancy purposes.

Truancy Prevention Measures for Students 4th to 12th Grade

- **At 3** unexcused absences, an attendance letter will be mailed. There will be a meeting scheduled with the parent or guardian, student, and Administrator. The Truancy Prevention Plan will be discussed with the parent/guardian and student, parent/guardian and student will sign the plan, and the parent will receive a copy of the Truancy Prevention Plan.
- **At 5** unexcused absences, there will be a meeting with the student and administrator. The student may be assigned school-based community service or other consequence at the discretion of the Administrator. The parent will be notified about the unexcused absences and any consequences assigned to the student.
- **At 7** unexcused absences, the student may be excluded from extra-curricular activities or other consequence at the discretion of the Administrator. The truancy officer will do a home visit and/or contact the parent concerning the absences and any consequence assigned by the Administrator.
- **At 10** unexcused absences, an attendance letter will be mailed and **per Section 25.093 of the Texas Education Code, APISD has the authority to file a criminal complaint against parents who contribute to the non-attendance of their child.**

***Per TEC, parts of days accumulate for truancy:**

If a student is more than 30 minutes late for school in the morning, or is picked up 30 minutes or more before the end of the school day, without a medical excuse turned in to the campus office within 3 business days, the absence will be counted as an unexcused absence for part of a day for truancy purposes.

Per class period if a 6th – 12th grade student is 15 or more minutes late without excuse to a class, it will be coded as an unexcused absence for the class, and the absence will be counted as part of a day for truancy purposes.

APISD is committed to student instruction and believes that full day attendance is vital to student success.